

CENTRAL BOARD OF SECONDARY EDUCATION
2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92

TENDER FORM NO.....

Last date of submission: 30.05.2012

Upto 2:30 p.m.

NOTE: Tenderer must read the instructions carefully
Instruction to the tenderers Before filling the particulars in this part

1. Credentials of the Tenderers

1.1 Name of the Agency with Regn. No.

1.2 Office Address and
Tel. Nos.

1.3 Name of the Proprietor/
Partners/Directors

1.4 PAN No.

(with documentary evidence)

1.5 Service Tax Regn. No.:
(supported with documentary evidence).....

2. Annual turnover last three years (2009-10 2010-11 2011-12)

(Supported with documentary evidence).....

2.1. Experience (with all necessary documentary evidence) such as copy of work/PO etc.

Total experience in year.....

Contract of approx. equivalent value executed in the last 3 years

SL. Nos.	Year	Name of the Organization	Cost of the work (executed)	Contract person with Tel.No.	Period from
01.	2008-2009				
02.	2009-2010				
03.	2010-2011				

2.2 Has the firm been ever debarred/Black

Listed by any organisation

2.3 The organizational set-up including Technical infrastructure/staff strength

In all catagories.

If "yes" the details thereof

2.4 Similar work in hand at Delhi/NCR and near by cities

2.5 particularly of DD paid as Earnest Money:

.....

Amount: Rs. 30000/-

DD/BD No.....

3. Name of Bank with date of issue.....

(Signature of the tenderer)

With complete address and seal

Tel No.....

Mobile No.....

Place.....

Date.....

Instructions to the Tenderers

1. The tenderers must study the tender documents minutely.
2. Incomplete and conditional tenders (means any extra condition put-in by the tenderer other than laid down in this tender) shall be summarily rejected without assigning any reason.
3. Rates are to be quoted in words and figures without any cutting/overwriting. If there is difference in words and numbers, lowest will be accepted.
4. Any additional information required by CBSE in respect of the tender/past works shall be submitted by the tenderers within three working days, failing which the offer shall not be entertained and will be summarily rejected.
5. Tenders received without EMD of Rs. 30000/- in the form of DD/BD/F.D.R shall be summarily rejected.
6. Experience documents must be enclosed duly attested by a Gazetted Officer.

Name of work: A/R & M/O in CBSE Staff Quarters, Brij Vihar (Ghaziabad)

Price-Bid -I

Sl. No	Description of work	Duration	Unit	Rate
1	A/R & M/O Staff Quarters	1 year		Percentage above or below DSR 2007
	(i) Civil Works			
	(ii) Electricals Works			

Accepted by me

Prop/Manager

Name of work: A/R & M/O in CBSE Staff Quarters, Brij Vihar (Ghaziabad)

Price-Bid -II

Sl. No	Description of work	Qty	Unit	Rate	Amount
1.	Supply of Technician attending day to day complaints in Staff Qtr.				
	1. Plumber (Daily)	1	month		
	2. Electrician (Daily)	1	Month		
	3. Helper (Daily)	1	Month		
	4. Mason (Twice a week)	1	Daily rate		
	5. Carpenter(once a week)	1	Daily rate		

Accepted by me

Prop/Manager

Terms & Conditions

1. Work shall be executed as per CPWD specifications and as per directions of the Engineer Incharge.
2. The duration of work would be one year.
3. The work shall be executed as per Complaint Register. Complaints of minor nature needs to be attended on the same day and complaints pertaining to masonry should be attended within 7 days.
4. Complaints pertaining to bursting of water supply pipe and electrical breakdown need to be attended within 4-6 hrs.
5. The duty timings of Technicians would be 8.30 to 5.00pm for 6 days a week.
6. The rates of DSR items shall be payable after deduction of labour components from tendered rates.
7. The agency shall keep sufficient stock of materials to attend complaints received.
8. If the work is essential and required to be completed on the same day, extra time after 5.00 pm shall be paid as overtime as per approved rates.
9. Running Bill would be paid every two months on the basis of measurements recorded in the M.B.
10. Measurements shall be done by the Contractor and checked by the JE . Work completion report of allottees is to be obtained by the Agency.
11. Items which are not covered under DSR would be paid on Market/Analyzed rates.
12. Space for storage would be provided to the Agency.
13. An additional amount of Rs. 20,000/- shall be deposited by the selected agency within 15 days after the award of work.
14. If the complaint is not attended within 7 days, the work shall got executed at the risk and cost of the Agency.
15. The agency which is awarded the work shall have to execute an agreement on stamp paper of Rs. 100/-

16. The workers deployed by the agency shall be polite, well behaved & sincere.
17. The agency shall provide uniform to the staff on duty.
18. Dismantled material shall be returned to the Board.
19. The Board can discontinue the contract at any time, if the performance is found unsatisfactory.
20. No T & P shall be supplied by the Board.
21. The Bio-data of the technicians deputed on duty shall be submitted. The antecedents of the workers must be got verified through the police before deployment.
22. The agency shall ensure that none of its staff associates in unlawful activities.
23. The agency shall solely be responsible for any damage/loss to the Board's property/equipment.
24. The agency shall ensure that the wages and other benefits to the workmen are paid according to minimum wages and other benefits prescribed by the Govt. of U.P.
25. Workmen once posted shall not be changed without prior permission of the Board.
26. The Workmen must be experienced and qualified to undertake the repair work and must have atleast 5 years experience in the field.
27. In case of any dispute, the Chairman, CBSE shall be the sole Arbitrator and his decision shall be binding on CBSE as well as the Agency.
28. If any legal dispute arises pertaining to this contract, the Courts of GZB will have jurisdiction over all the disputes.

Accepted by me

Prop/Manager